

**FIGURE 1**

The diagram illustrates a ledger page layout. At the top, there are two black circular holes. Below them is a table with two sections, each containing two rows. The first section has two rows: the first row lists 'Section' and 'Product' along with months 'Apr.', 'May', 'June', 'July', 'Aug.', 'Sep.', and 'Total'; the second row shows values for 'A-A' and 'A-S'. The second section also has two rows: the first row lists 'Section' and 'Product' along with months 'Apr.', 'May', 'June', 'July', 'Aug.', 'Sep.', and 'Total'; the second row shows values for 'A-S'. To the right of the table, several labels with arrows point to specific cells:

- Label 203 points to the 'June' column header and the '900' value in the 'A-A' row.
- Label 203 points to the 'Aug.' column header and the '900' value in the 'A-S' row.
- Label 202 points to the '(1)' value in the 'Total' row of the first section.
- Label 201 points to the '7,650' value in the 'Total' row of the first section.
- Label 201 points to the '6,700' value in the 'Total' row of the second section.

Section	Product	Apr.	May	June	July	Aug.	Sep.	Total
Section 1	A-A	1,000	1,200	900	1,500	750	2,300	7,650
	A-S	800	900	1,100	1,200	900	1,800	6,700

**FIGURE 2A**

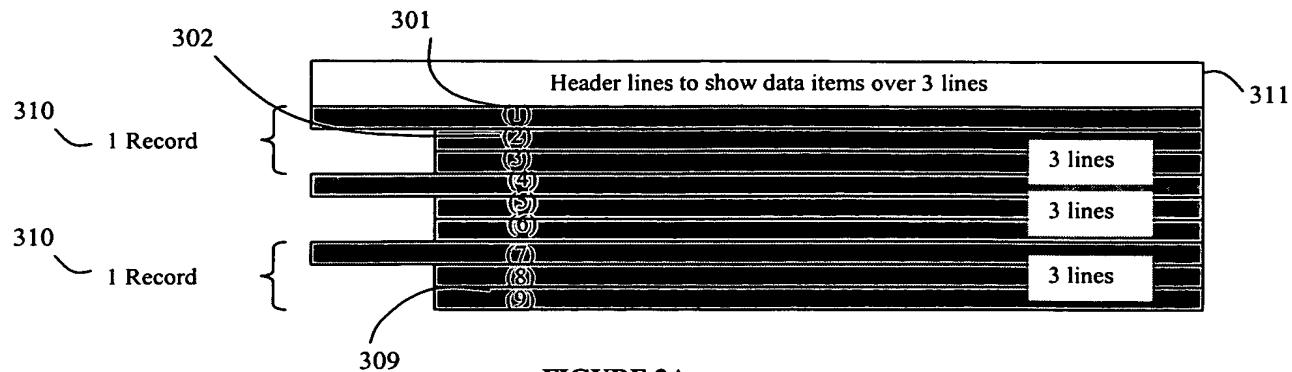
The diagram illustrates a control break key table with various annotations:

- Section 1:** Contains data for products A-A, A-S, and A-D across months April through September.
- Section 2:** Contains data for product A-A across months April through September.
- Annotations:**
  - 202:** An arrow points down from the top of the table to the total row.
  - 203:** Two arrows point to the May and July columns.
  - 204H:** An arrow points to the header of the table.
  - 201:** An arrow points to the first row of Section 1.
  - 204T:** An arrow points to the total row of Section 1.
  - 219:** An arrow points to the total row of Section 2.
  - 204T:** An arrow points to the total row of Section 2.
  - 220:** An arrow points to the Dept. Total row.
  - 205T:** An arrow points to the Dept. Total row.
  - 206:** An arrow points to the Dept. Total row.
  - 204:** An arrow points to the Dept. Total row.
  - 205:** An arrow points to the Dept. Total row.
  - 206:** An arrow points to the Dept. Total row.
- Total for each control break key:** A box at the bottom left contains this text.

Section	Product	Apr.	May	June	July	Aug.	Sep.	Total	
Section 1	A-A	1,000	1,200	900	1,500	750	2,300	7,650	
		800	900	1,100	1,200	900	1,800	6,700	
		<b>Control Break Key</b>	<b>2,100</b>	<b>2,000</b>	<b>2,700</b>	<b>1,650</b>	<b>4,100</b>	<b>14,350</b>	
Section 2	A-A	800	2,000	1,000	1,300	600	1,900	7,600	
		A-S	1,000	1,300	900	1,200	1,000	2,100	7,500
		A-D	200	250	300	150	200	500	1,600
	<b>Total</b>	<b>2,000</b>	<b>3,550</b>	<b>2,200</b>	<b>2,650</b>	<b>1,300</b>	<b>4,500</b>	<b>16,700</b>	
	<b>Dept. Total</b>	<b>3,300</b>	<b>5,650</b>	<b>4,200</b>	<b>5,350</b>	<b>3,450</b>	<b>8,600</b>	<b>31,050</b>	

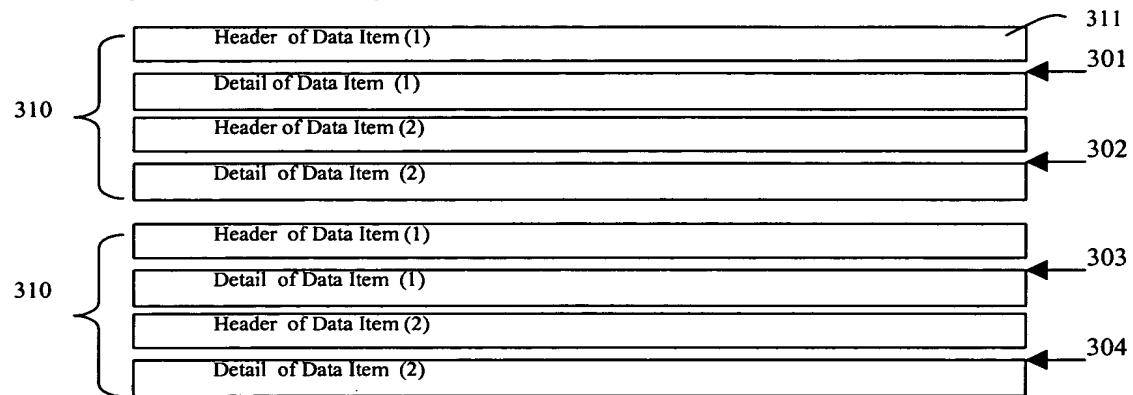
**FIGURE 2B**

**Format 1: One Record being formatted over multiple lines**



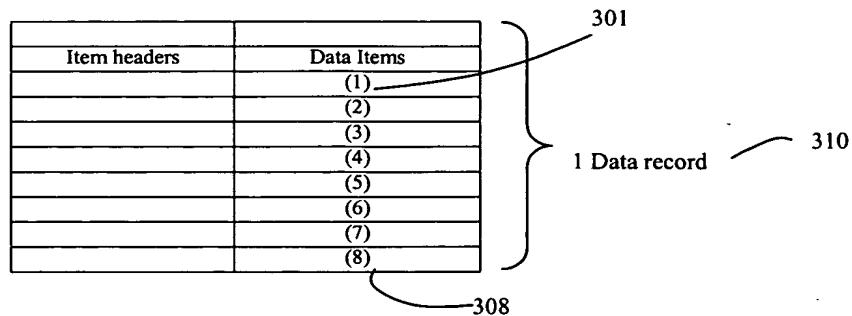
**FIGURE 3A**

- Format 2: One data record being formatted over multiple lines, with a combination of header and Detail lines

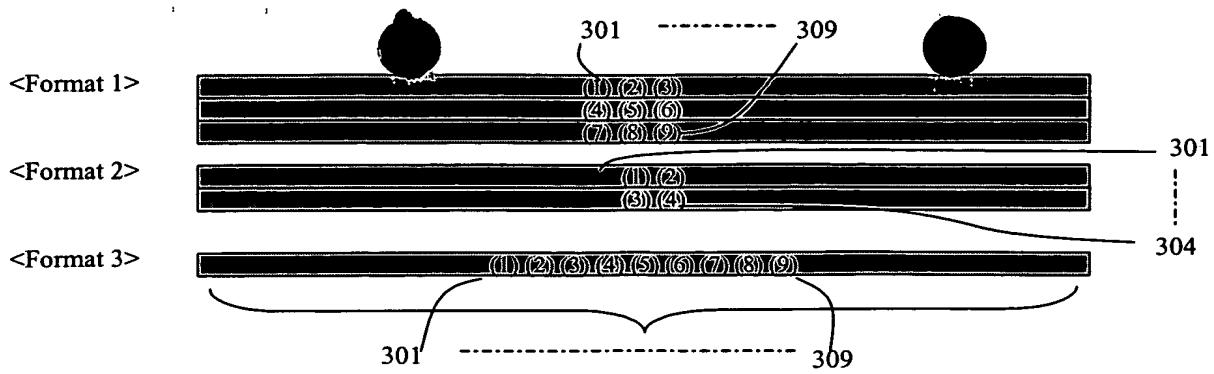


**FIGURE 3B**

Format 3: One data record being formatted vertically over multiple lines, like a Balance Sheet



**FIGURE 3C**



**Figure 3D**

<Hierarchy of Group Levels>

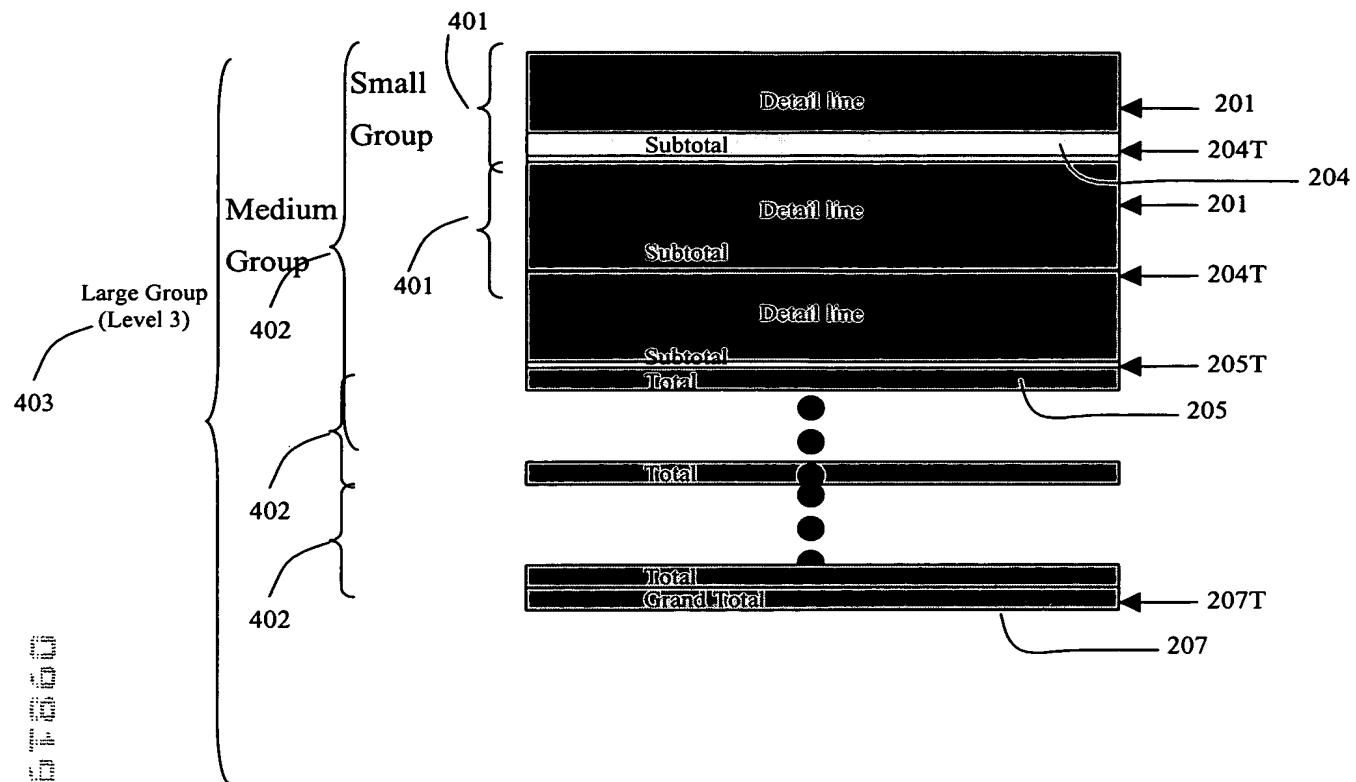


Figure 4

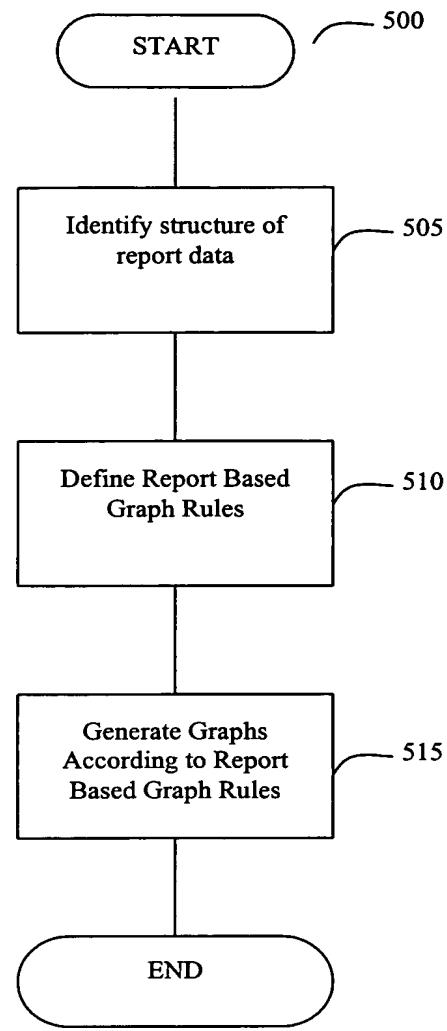


FIG. 5

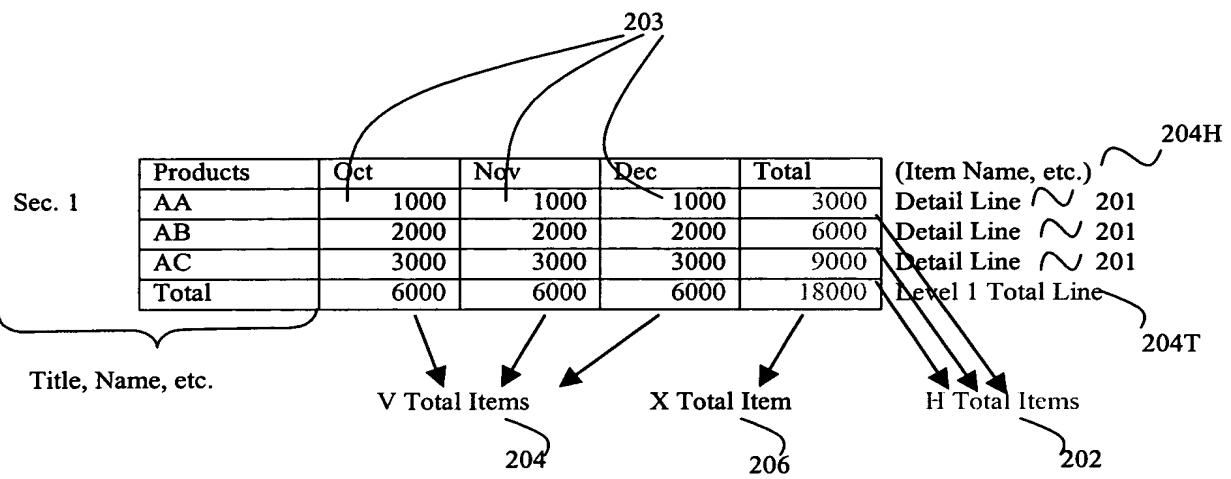


FIG. 6

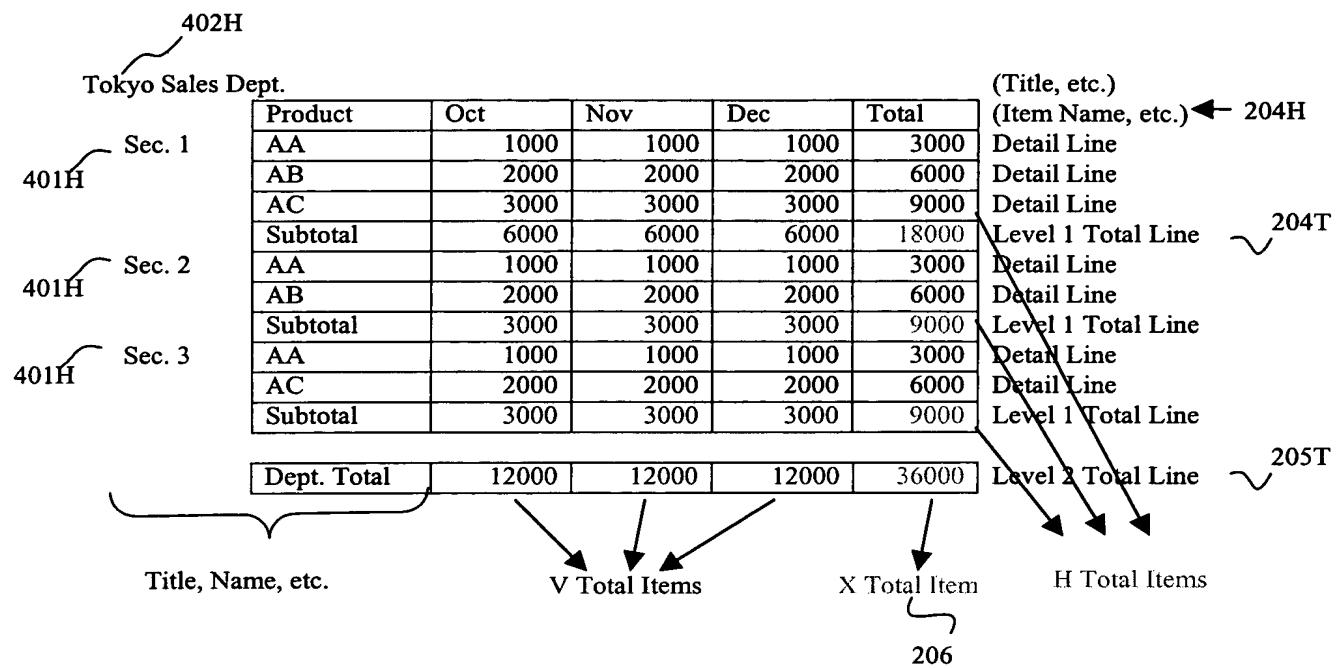


FIG. 7

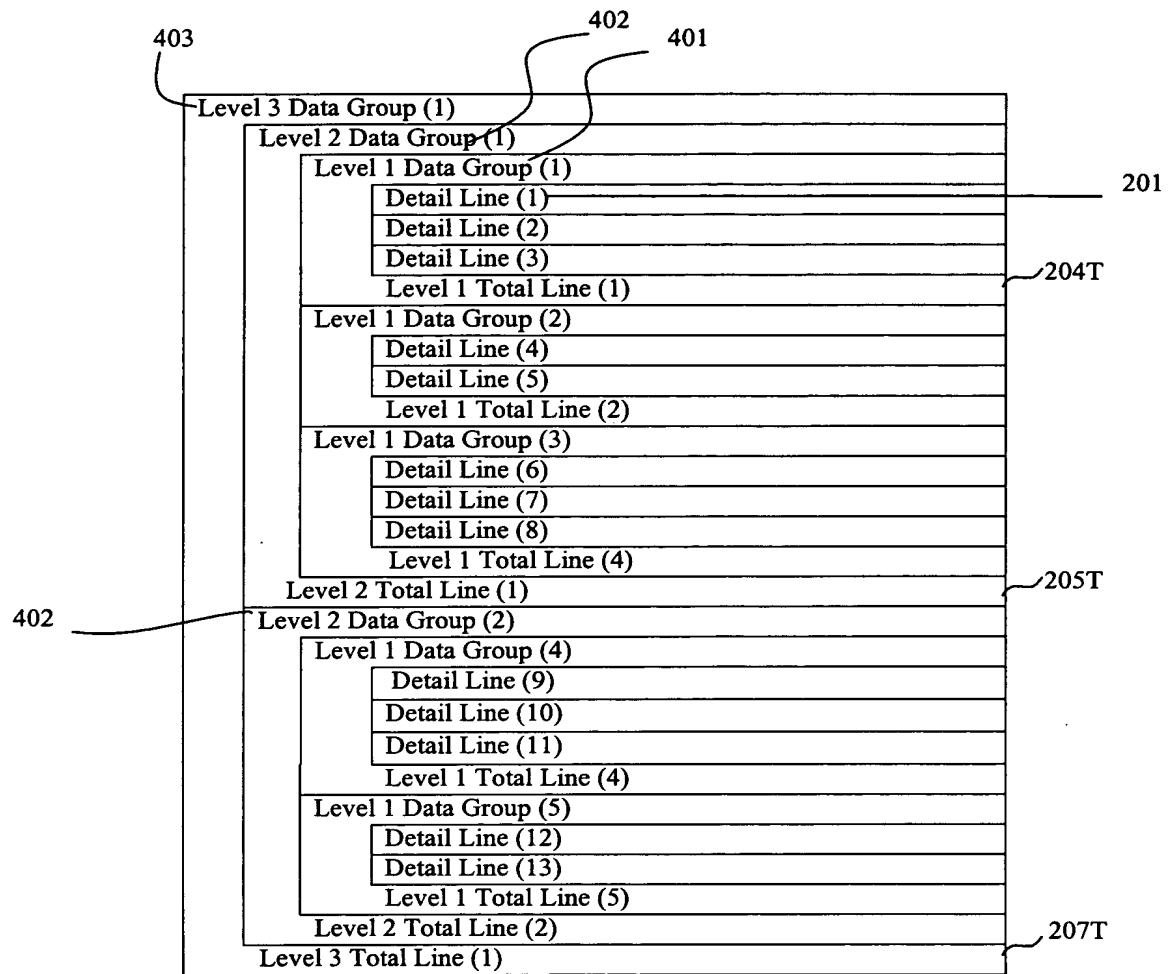


FIG. 8

Example of Report A

row nbr.

1	Tokyo Sales Dept.	Product	Oct	Nov	Dec	Total
2		AA	1000	1000	1000	3000
3	Sec. 1	AB	2000	2000	2000	6000
4		AC	3000	3000	3000	9000
5		Subtotal	6000	6000	6000	18000
6	Sec. 2	AA	1000	1000	1000	3000
7		AB	2000	2000	2000	6000
8		Subtotal	3000	3000	3000	9000
9	Sec. 3	AA	1000	1000	1000	3000
10		AC	2000	2000	2000	6000
11		Subtotal	3000	3000	3000	9000
12		Dept. Total	12000	12000	12000	36000
13						
14						
15						
16	Yokohama Sales Dept.	Product	Oct	Nov	Dec	Total
17		AA	1000	1000	1000	3000
18	Sec. 1	AB	2000	2000	2000	6000
19		AC	3000	3000	3000	9000
20		Subtotal	6000	6000	6000	18000
21	Sec. 2	AA	1000	1000	1000	3000
22		AD	2000	2000	2000	6000
23		Subtotal	3000	3000	3000	9000
24		Dept. Total	9000	9000	9000	27000
25						
26						
27						
28	Osaka Sales Dept.	Product	Oct	Nov	Dec	Total
29		AA	1000	1000	1000	3000
30	Sec. 1	AB	2000	2000	2000	6000
31		AD	3000	3000	3000	9000
32		Subtotal	6000	6000	6000	18000
33	Sec. 2	AA	2000	2000	2000	6000
34		AC	4000	4000	4000	12000
35		Subtotal	6000	6000	6000	18000
36		Dept. Total	12000	12000	12000	36000
37						
38						
39		Corporate Total	33000	33000	33000	99000
40						

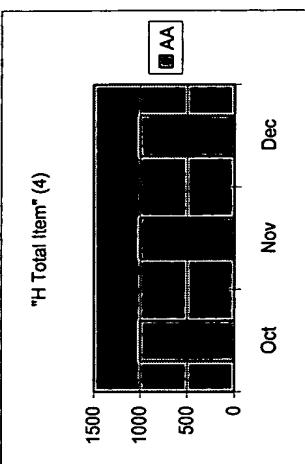
904G

905G

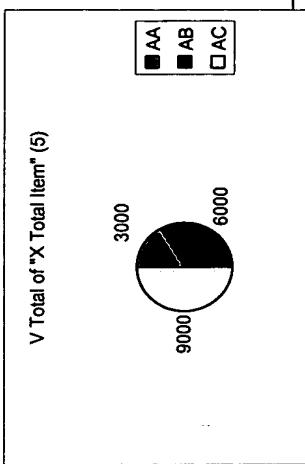
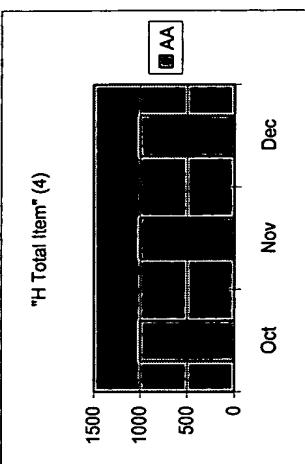
904

901

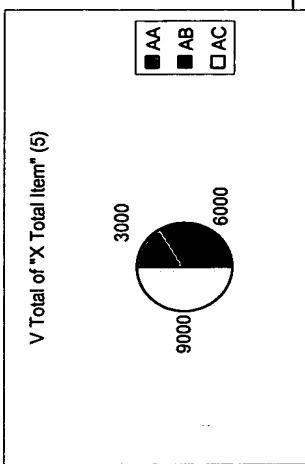
row nbr.



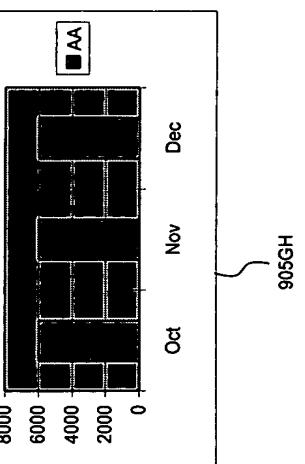
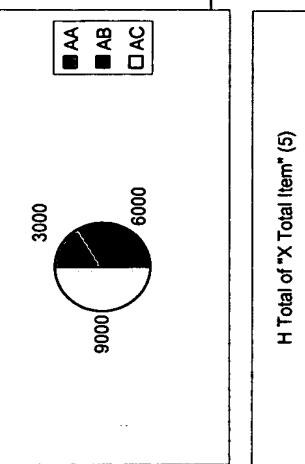
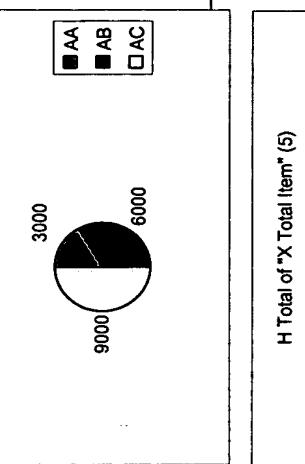
"V Total Item" (1)



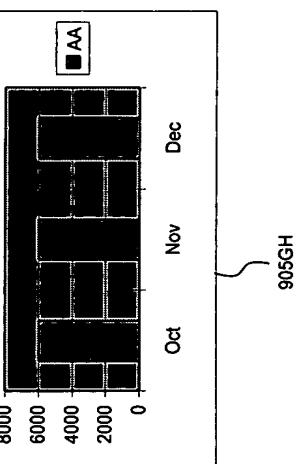
V Total of "X Total Item" (5)



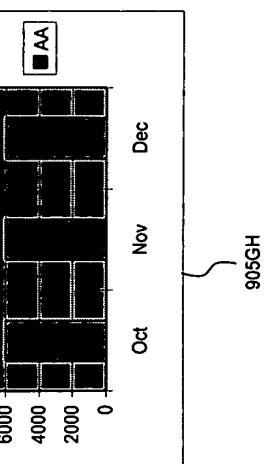
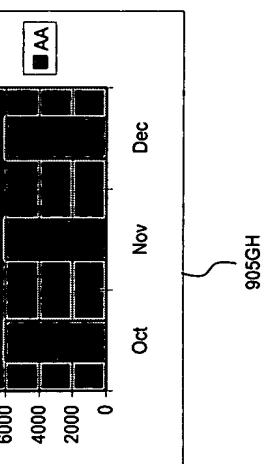
"V Total Item" (2)



H Total of "X Total Item" (5)



"V Total Item" (3)



905GV

905GH

Blue color items are "V Total Items"  
Red color items are "H Total Items"  
Green color items are "X Total Items"

902

903

FIG. 9

Example of Report B								
row nbr.	Sales (Oct 2000)			Sales (Nov 2000)				
4	Tokyo Sales Dept.			Tokyo Sales Dept.				
5	Product	Qty.	Amt. (\$)	Product	Qty.	Amt. (\$)		
6	Sec. 1	AA	1000	10000	Sec. 1	AA	1000	10000
7		AB	2000	25000		AB	2000	25000
8		AC	1500	30000		AC	1500	30000
9		Subtotal	65000			AD	1000	30000
10	Sec. 2	AA	500	12000	Subtotal		95000	
11		AB	800	24000	Sec. 2	AA	500	12000
12		Subtotal	36000			AB	500	12000
13	Sec. 3	AA	1100	30000	Sec. 2	AB	800	24000
14		AC	2000	40000		AC	800	24000
15		Subtotal	70000			AD	800	24000
16		Dept. Total	(1)	171000	Subtotal		50000	
17					Sec. 3	AA	1000	33000
18						AC	1000	33000
19						Subtotal	55000	
20						Dept. Total	(1)	183000
21								Click here!
22	Product	Qty.	Amt. (\$)	Product	Qty.	Amt. (\$)	Dept. Total	(2)
23	Sec. 1	AA	1500	10000	Yokohama Sales Dept.		241000	
24		AB	1000	30000	Product			
25		Subtotal	40000		Sec. 1	AA	1400	10000
26	Sec. 2	AA	1000	8000		AB	2000	40000
27		AC	2000	12000	Subtotal		50000	
28		Subtotal	20000		Sec. 2	AA	1200	10000
29		Dept. Total	(2)	60000		AC	1500	80000
30	Osaka Sales Dept.	Product	Qty.	Amt. (\$)		AD	1000	40000
31		Dept. Total	(2)	66000	Subtotal		30000	
32					Dept. Total	(2)	80000	
33					Osaka Sales Dept.			
34					Product			
35					Qty.			
36					Amt. (\$)			
37								
38								
39								
40								

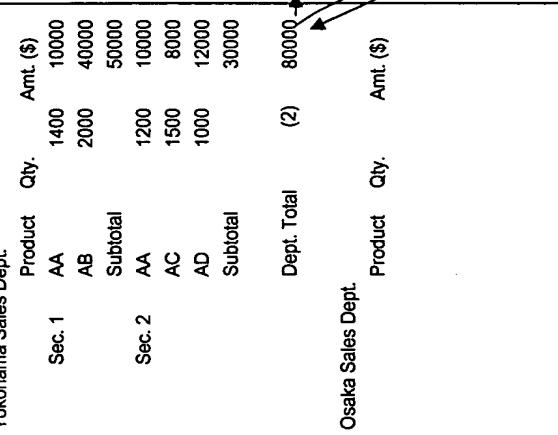
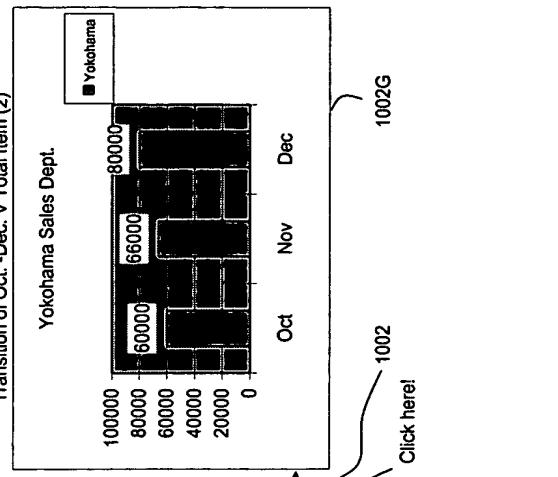


FIG. 10